

TOOLS				MODIFIERS		DRAW		TYPE	
Selection	V	Direct selection	A	Last-used selection tool	⌘	Draw normal, behind, inside	⇧D	Move by word	⌘←→
Magic wand	Y	Lasso	Q	Direct/Group selection	⌘	Move current element	Spacebar-drag	Move by paragraph	⌘↑↓
Pen	P	Add anchor	+	Pen to Convert anchor	⌘	Delete!	Backspace	Align	⇧⌘L/R/C/J
Convert anchor	⇧C	Delete anchor	-	Add/Delete anchor	⌘	Create artboard inside another	⇧drag	Size	⇧⌘><
Type	T	Scale	S	Scissors to Add anchor	⌘	Duplicate and move	⌘↑↓←→	Create outlines	⇧⌘O
Line	\	Warp	⇧R	Straight Knife	⌘	Change shape settings	↑↓←→drag	Hidden characters	⌘⌘I
Rectangle	M	Width tool	⇧W	Brush to Smooth tool	⌘	Toggle open/closed arc	C-drag	Leading	⌘↑↓
Ellipse	L	Transform	E	EDIT		Flip an arc	SF-drag	Leading five times	⌘⌘↑↓
Paintbrush	B	Live paint bucket	K	Paste in front	⌘F	Change brush size	[]	Kerning	⌘⌘K
Pencil	N	Shape builder	⇧M	Paste in back	⌘B	Create compound path	⌘Pathfinder button	Kerning, tracking	⌘←→
Blob brush	⇧B	Mesh	U	Paste in place	⇧⌘V	Create Live Trace	⌘Live Trace button	Kerning, tracking five times	⌘⌘←→
Eraser	⇧E	Gradient	G	Paste on all artboards	⌘⇧⌘V	Create Live Trace	⌘Tracing preset	Reset tracking/kerning	⌘⌘Q
Scissors	C	Eyedropper	I	Bring to forward	⌘]	Join paths	⌘J	Baseline shift	⌘⇧↑↓
Rotate	R	Blend	W	Bring to front	⇧⌘]	Average path	⌘⌘]	Baseline shift five times	⌘⇧⌘↑↓
Reflect	O	Symbol sprayer	⇧S	Send to backward	⌘[Create join	⌘⇧⌘]	TRANSFORM PANEL	
Tool settings	Enter	Hand	H	Send to back	⇧⌘[PAINT		Transform again	⌘D
Artboards	⇧O	Zoom	Z	Select all on artboard	⌘⌘A	Toggle fill/stroke	X	Transform each	⌘⇧⌘D
VIEW				Deselect	⇧⌘A	Reset fill/stroke	D	Copy object with new values!	⌘Return
Outline	⌘Y	Transparency	⇧⌘D	Select behind!	⌘click	Swap fill/stroke	⇧X	Apply scale proportionately!	⌘Return
Edges	⌘H	Full screen	F	Lock selected	⌘2	Intermediate color	⇧Eyedropper	COLOR PANEL	
Artboards	⇧⌘H	Panels	Tab	Unlock all	⌘2	Append appearance	⌘⇧Eyedropper	Color mode	⇧color bar
Bounding box	⇧⌘B	Only tools	⇧Tab	Lock not selected	⌘⇧2	GUIDES		Change nonactive fill/stroke	⌘color bar
Fit to artboard	⌘0, dblclick	Hand tool	Spacebar	Hide selected	⌘3	Smart guides	⌘U	Move color sliders in tandem	⇧slider
Actual size	⌘1, dblclick	Zoom tool magnify	⌘Spacebar	Show all	⌘⌘3	Ruler	⌘R	GRADIENT PANEL	
Fit to all artboards	⌘⌘0	Zoom tool reduce	⌘⌘Spacebar	Hide not selected	⌘⇧3	Toggle global rulers	⌘⌘R	Duplicate stop	⌘drag
Hand tool	Spacebar	Document setup	⌘P	Document setup	⌘⌘P	Lock guides	⌘⌘;	Swap stop	⌘drag onto another
Zoom tool magnify	⌘Spacebar	New symbol	F8	New symbol	F8	Release guide	⇧⌘dblclick	Reset	⌘Gradient button